Date: Wed, 21 Dec 94 11:22:45 PST

"Patte Wood" <Patte@Forsythe.Stanford.EDU>,

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Subject: Move income to endowment principal for CCRMA

Dear Connie,

I write to request a transfer of current funds to endowment principal. As we have done for each of the past two years, please transfer \$2,000,000 (two million dollars) from 129R003-1-EAA108, the Yamaha Patent Income account, to endowment principal 352C280-0-EMC200, the CCRMA General Endowment fund. This is part of the School's plan to use the patent income to build endowment in support of the Computer Music Division of the Department of Music. Please make this transfer effective immediately.

Please let me know if the above is not clear or if we need to discuss further.

Thanks, Nancy

cc: Steve Dunatov, Manager, Funds
John Etchemendy, Associate Dean for H&S
John Chowning, Director, CCRMA
Patte Wood, Program Administrator, CCRMA

To: Connie.Avalos

cc: steve.dunatov, ETCH@PROOF, John Chowning(JC@SAIL), Patte, Wood(PAT@SAIL)